Date: **<DATE>**

To Whom it May Concern,

**Re: ADDRESS OF PROPERTY**

Please be advised that Oxbridge Group Pty Ltd has taken an Exclusive Sales Authority for <Insert Address>.

Would you kindly remove all advertising and signage for the property?

If you have any questions, please contact me directly on **<MOBILE NUMBER>.**

If you have any questions, please let us know. Our support line is 1300 680 690 or contact us 24/7 at support@oxbridge.com.au

Kind regards

**AGENT’s NAME**